

SECRET

PERSONNEL
 FILE *Personnel* 3-1

6 AUG 1969

MEMORANDUM FOR: Director of Communications

SUBJECT : Commendation - Suggestion and Invention
 Awards Performance

1. My congratulations to you and your Office for your continued excellent record in the Suggestion and Invention Awards Program. Office of Communications and [] employees submitted thirty-three (33) eligible suggestions, ten (10) of which were adopted. Awards totalling \$1,280 were paid your employees.

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2. Your Program Coordinator and Technical Adviser to the Suggestion Awards Committee, Mr. [] encouraged suggestions and inventions to the utmost through supervisory channels. His objective evaluation of technical proposals assisted the Committee considerably in reaching final conclusions and recommendations.

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3. Please continue to urge your supervisors throughout the world to encourage the development of new ideas and inventions that are so essential to our mission.

SIGNED R. L. Bannerman

R. L. Bannerman
 Deputy Director
 for Support

Distribution:

Orig & 1 - Addressee
 2 - DDS Chrono, Subject
 1 - D/Pers
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 1 - D/Pers
 1 - Exec Secretary, Sug Awards
 Committee

25X1 OP/BSD/SAC [] jlt (24 July 1969)

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 Excluded from automatic
 downgrading and
 declassification

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6 AUG 1969

MEMORANDUM FOR: Director of Logistics

SUBJECT : Commendation - Suggestion and Invention Awards Performance

1. I am pleased to note that the Office of Logistics had an outstanding record in Suggestion and Invention Awards performance for Fiscal Year 1969. Logistics employees submitted 24 eligible suggestions, 12 of which were adopted. OL led the Agency in cash awards totalling \$11,175. Your average cash award of \$931 far surpasses the Agency average of \$245.

2. First-year savings and benefits gained from suggestions adopted by the Office of Logistics exceeded \$3,900,000, obviously representing the major portion of the Agency's all-time record of \$4,444,738.

3. Your record is ample indication of the capabilities of the OL Internal Suggestion Awards Panel, under the chairmanship of Mr. [redacted] It is also apparent that Logistics supervisory personnel provided the leadership and guidance which sparked the submission of many valuable ideas.

4. My congratulations to you and your Office for your impressive record. I hope you will continue to urge your supervisors to encourage creativity and cost saving proposals.

SIGNED R. L. Bannerman

R. L. Bannerman

Deputy Director's Distribution:
for Support & 1 - Addressee

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- 1 - D/Pers
- 1 - Exec Secretary, Sug Awards Committee

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25X1 OP/BSO/SAC [redacted] jlt (24 July 1969)

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DD/S

69-36151

6 AUG 1969

MEMORANDUM FOR: Director of Security**SUBJECT : Commendation - Suggestion and Invention
Awards Performance**

1. I am pleased to note that the Office of Security made an excellent record in the Suggestion and Invention Awards Program during the past fiscal year. Office of Security and the United States Special Police personnel submitted twenty-four (24) eligible suggestions, eleven (11) of which were adopted.

2. Cash awards to OS and USSP employees totalled \$3,525, a substantial increase over the FY 1968 total of \$615.

25X1 3. Mr. [] your program coordinator and the security adviser to the Suggestion Awards Committee, has been most helpful in expediting evaluations and enabling the Committee to reach final conclusions.

4. Please continue to urge your supervisors to encourage the development of new ideas and inventions that are so essential to our mission.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

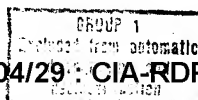
Distribution:

Orig & 1 - Addressee
2 - DD/S, Chron, Subject
1 - D/Pers
1 - BSD
2 - SAC (1 w/held)

DD/S Distribution:

O & 1 - Addressee
2 - DD/S
1 - D/Pers
1 - Exec Secretary, Sug Awards
Committee

25X1 OP/BSD/SAC [] jlt (24 July 1969)

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Next 2 Page(s) In Document Exempt

Approved For Release 2003/04/29 : CIA-RDP84-00780R002900120001-9

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Suggestion and Invention Awards Performance -
Fiscal Year 1969

1. This memorandum submits for your signature letters of commendation to the Directors of Communications, Logistics, and Security for their Fiscal Year 1969 Suggestion and Invention Awards Program accomplishments.

2. Performance highlights for the Support Services were:

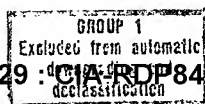
Eligible Suggestions Submitted	110
Suggestions Adopted	41
Adoption Rate	37%
Awards Paid	\$16,480

3. The total amount of awards paid to Agency employees was \$27,880. The Agency adoption rate was 33%. Other adoption rates were: Office of the Director, 100%; Clandestine Service, 30%; Directorate of Intelligence, 35%; and Directorate of Science and Technology, 21%. The latest available Government-wide adoption rate, FY 1968, was 27.1%. The Support Services produced the most award earnings (\$16,480) and the highest average cash award (\$412) of any directorate or service during Fiscal Year 1969.

4. The performance figures for the Agency are attached as a matter of interest to you and your Office Heads.

The Office of Communications [] had the best participation record in the Support Services with the submission of 33 eligible suggestions. Cash awards earned by OC employees totalled \$1,280.

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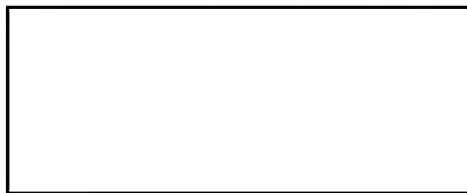
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Office of Logistics employees submitted 24 suggestions and earned \$11,175 in awards, more than any other office in the Agency. / @ / D. 100

The Office of Security including the United States Special Police submitted 24 suggestions, 11 of which were adopted. OS employees earned \$3,525 in cash awards. Their adoption rate of 46% is well above the Agency rate of 33%.

5. Your approval and signature are requested on the attached letters.

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Chairman
Suggestion Awards Committee

Atts

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TRANSMITTAL SLIP		DATE
TO: O/DDS		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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SUGGESTION AND INVENTION AWARDS PROGRAM

FISCAL YEAR 1969 REPORT

Component	Eligible	Suggestions Declined	Adopted	Adoption Rate	Certificates	Cash Awards	Amount Paid	Average Cash Award
<u>Office of the Director</u>								
Ex. Dir-Comptroller	1	-	2	200%	1	1	\$ 15	\$ 15
OIG	2	1	-	-	-	-	-	-
ONE	-	-	1	-	-	1	25	25
	<u>3</u>	<u>1</u>	<u>3</u>	<u>100%</u>	<u>1</u>	<u>2</u>	<u>\$ 40</u>	<u>\$ 20</u>
<u>Support Services</u>								
O/DDS	1	1	-	-	-	-	-	-
OMS	1	-	1	100%	-	1	\$ 20	\$ 20
OC	33	19	10	30%	-	10	1,280	128
OL	24	6	12	50%	-	12	11,175	931
OP	5	3	-	-	-	-	-	-
OS	17	5	9	53%	-	9	3,500	389
USSP	7	2	2	29%	1	1	25	25
OTR	13	6	5	38%	-	5	430	86
OF	9	6	2	22%	-	2	50	25
	<u>110</u>	<u>48</u>	<u>41</u>	<u>37%</u>	<u>1</u>	<u>40</u>	<u>\$16,480</u>	<u>\$412</u>
<u>Clandestine Service</u>								
CI	5	1	-	-	-	-	-	-
FI	13	6	4	31%	1	3	\$ 300	\$100
OPSER	32	17	14	44%	1	13	815	63
CA	2	2	-	-	-	-	-	-
MPS	3	1	-	-	-	-	-	-
TSD	26	6	13	50%	3	10	3,065	307
AF	13	6	2	15%	-	2	50	25
25X1	2	-	1	50%	1	-	-	-
EUR	7	5	1	14%	-	1	185	185
FE	17	7	8	47%	1	7	2,680	383
NE	17	9	4	24%	-	4	110	28
SB	7	5	-	-	-	-	-	-
WH	13	6	5	38%	1	4	130	33
25X1	<u>15</u>	<u>13</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>172</u>	<u>84</u>	<u>52</u>	<u>30%</u>	<u>8</u>	<u>44</u>	<u>\$ 7,335</u>	<u>\$167</u>
<u>Directorate of Intelligence</u>								
OBI	5	3	2	40%	1	1	\$ 900	\$900
OCI	1	1	1	100%	1	-	-	-
OER	5	4	-	-	-	-	-	-
NPIC	41	10	17	42%	-	17	1,855	109
CRS	4	1	3	75%	1	2	60	30
DCS	4	3	-	-	-	-	-	-
25X1	10	3	3	30%	-	3	150	50
OSR	1	-	-	-	-	-	-	-
IAS	3	1	-	-	-	-	-	-
	<u>74</u>	<u>26</u>	<u>26</u>	<u>35%</u>	<u>3</u>	<u>23</u>	<u>\$ 2,965</u>	<u>\$129</u>
<u>Directorate of Science and Technology</u>								
O/DDS&T	1	-	-	-	-	-	-	-
OCS	5	2	2	40%	-	2	\$ 95	\$ 48
OEL	3	1	2	67%	-	2	915	458
ORD	7	3	-	-	-	-	-	-
OSA	2	1	-	-	-	-	-	-
OSI	3	3	-	-	-	-	-	-
FMSAC	1	-	-	-	-	-	-	-
OSP	2	1	1	50%	-	1	50	50
	<u>24</u>	<u>11</u>	<u>5</u>	<u>21%</u>	<u>-</u>	<u>5</u>	<u>\$ 1,060</u>	<u>\$212</u>
IDR*	4	4	-	-	-	-	-	-
TOTAL	387**	174***	127	33%	13	114	\$27,880	\$245

*Denotes Interdepartmental Referral Suggestions.

**Plus 116 ineligible suggestions processed and closed by the Executive Secretary for a GRAND TOTAL of 503 suggestions received.

***Plus 193 prior year suggestions, for a total of 367 declined case actions during Fiscal Year 1969.

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